

23 June 1981

MEMORANDUM FOR: Associate Deputy Director for Processing, ODP

STAT FROM:

[REDACTED]
Assistant Executive Officer, OL

SUBJECT: Building Requirements

REFERENCE: Multiple addressee memo from ADD/P/ODP,
dated 9 June 1981, Same Subject (ODP 81-731)

1. The following information is in response to the questions outlined in the referenced memorandum on new building requirements.

a. Are there components in these spaces (leased space and the E Street complex) that could not or should not move to Langley? Identify these organizations.

STAT There are no Office of Logistics (OL) components that are located in leased space that could not or should not move to Langley. Supply Division, OL, did indicate that all of their activities, including [REDACTED] could be relocated to the Headquarters compound provided adequate facilities are available. They further indicated the consolidation of depot and administrative functions similar to the National Security Agency facilities located at Fort Meade would be extremely beneficial, improve overall efficiency, and provide the ability to be more responsive to our customers. However, in view of the costs associated with relocating the Depot, their requirements have not been included in this memorandum.

b. Provide estimates of Headquarters ceiling for 1987 and circa 2000. To the extent possible, indicate organizational areas of expected growth/reduction.

The OL divisions/staffs indicated an increase of approximately 25 full-time and four part-time positions between 1987 and 2000. Additionally, the Logistics Services Division, OL, indicated that a moderate (as yet undefined) increase in personnel would be necessary to support a new building on the Headquarters compound.

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c. Provide a description of Headquarters machine support expected by 1987 and circa 2000. Estimates of number of terminals, processors, special purpose centers, storage capacities, etc., will be helpful in designing environmental support systems.

It is difficult to determine future machine support for OL at this time. The Logistics Integrated Management System (LIMS) will have a very large impact on the OL support requirements. Unfortunately, the LIMS Task Group has just begun developing the requirements definitions for the project; therefore, no support equipment has been identified.

STAT [] OL currently has 31 terminals and 18 printers in the [] An additional 49 terminals are scheduled for installation throughout OL in the 1983 to 1987 time frame. A large portion of these terminals are to support LIMS. Terminal locations will include Headquarters, [] and leased buildings.

STAT [] Support consideration must also be given to the OL Federal Automated Requisition System (FARS) which is a minicomputer based system that currently has three terminals, two printers, a disk drive and a card reader. FARS will probably require additional terminals and an additional disk drive in the 1983 to 1987 time frame.

d. Are there new technologies being considered for Headquarters application that may present unique requirements for floor loading, power, and environmental control above and beyond those necessary to support current computer and communications technology? If so, describe the expected characteristics.

The new technologies being considered for OL support include: an automated mail and document sorting system; a Computer Aided Design (CAD) system; a computer controlled building system, and a Xerox 5700 electronic printer. All of these systems would be relatively small and should not have a serious impact on the floor loading or power requirements. As mentioned above, consideration should be given for the LIMS requirements, which could impact the type and size of computer support required.

2. Consideration should also be given to developing a good system for handling/holding/disbursing classified trash in any new building. An improved secure telecopier system would also be beneficial.

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3. If you have any questions or need clarification on any of the information contained in this memorandum, please call the undersigned on extension



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